

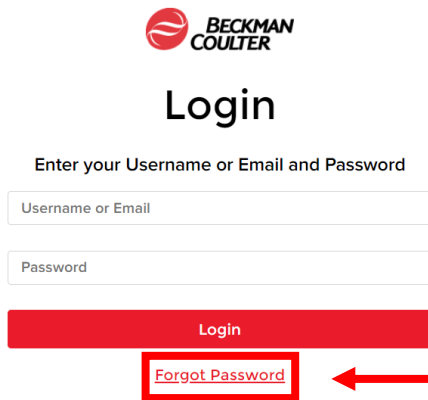
How to Access Beckman Coulter Learning Lab Pre-Work

To better prepare you for your attendance in a Beckman Coulter Instructor Led class, it might be requested that you take some assigned eLearning modules. These modules are designed to provide foundational information about the instrument's hardware and software.

This guide is to assist you in accessing and launching your assigned Pre-Work.

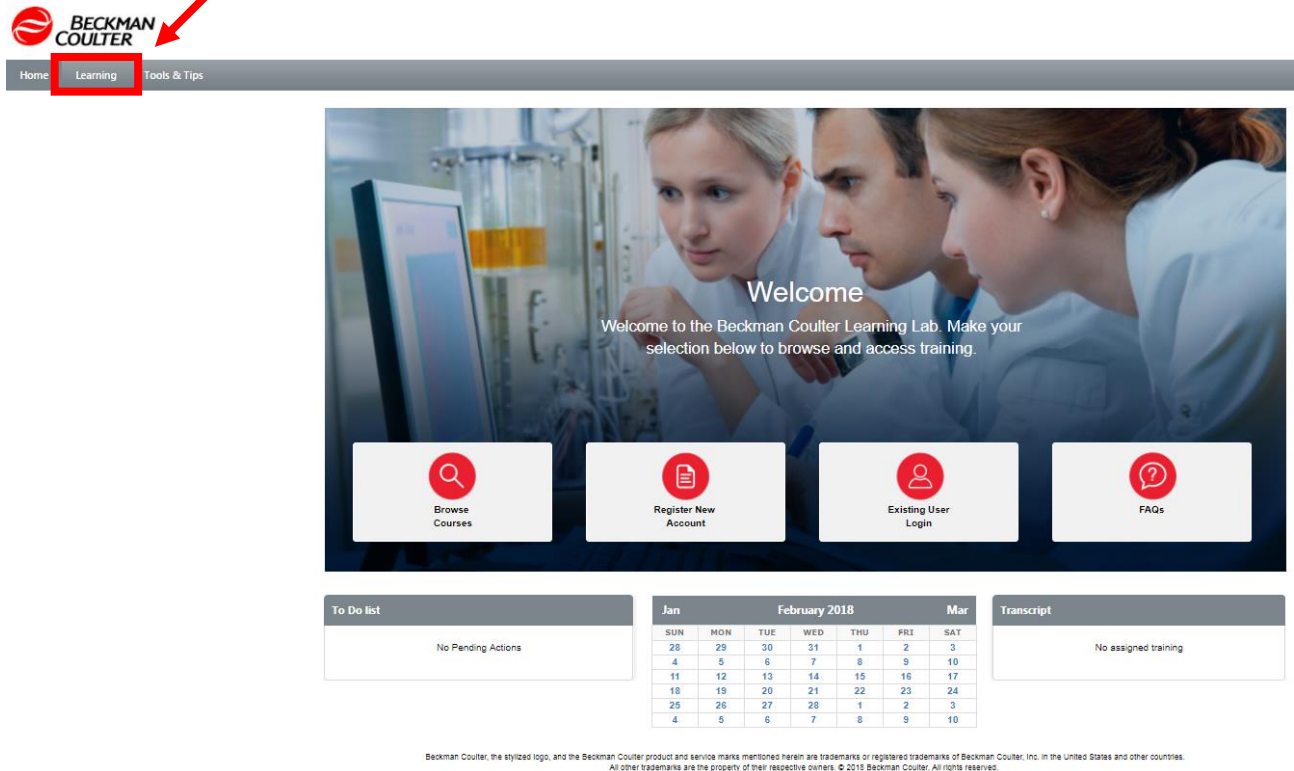
1. Click on the link to log into the Learning Lab: [BeckmanCoulterLearningLab](#)

(If you do not remember your email and password, then click on **Forgot Password** to reset your password or send an email request directly to Learning@beckman.com)



The image shows the Beckman Coulter login page. At the top is the Beckman Coulter logo. Below it is the word "Login" in a large font. Underneath is the instruction "Enter your Username or Email and Password". There are two input fields: "Username or Email" and "Password". Below these fields is a red "Login" button. To the left of the "Login" button is a "Forgot Password" link, which is highlighted with a red box. A red arrow points from the "Forgot Password" link to the right, towards the text in the previous block.

2. Select **Learning**.



The image shows the Beckman Coulter Learning Lab home page. At the top left is the Beckman Coulter logo. Below it is a navigation bar with "Home", "Learning", and "Tools & Tips". The "Learning" link is highlighted with a red box and a red arrow points to it from the text in the previous block. Below the navigation bar is a large banner with the text "Welcome" and "Welcome to the Beckman Coulter Learning Lab. Make your selection below to browse and access training." Below the banner are four buttons: "Browse Courses", "Register New Account", "Existing User Login", and "FAQs". Below the buttons are three sections: "To Do list" (No Pending Actions), a calendar for February 2018, and "Transcript" (No assigned training). At the bottom of the page is a small copyright notice.

Jan		February 2018					Mar	
SUN	MON	TUE	WED	THU	FRI	SAT		
28	29	30	31	1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	1	2	3		
4	5	6	7	8	9	10		

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3. To the right of your registered Instructor-Led course, select **View Training Details**.

The Training Details page displays.

4. Scroll down to the **Pre-Work** section and select **Activate**.

Day	Part Name	Description	Starts	Ends	Add to Calendar	Training Hours	Instructor	Location
Wednesday	1		9/26/2018 8:00 AM EST	9/26/2018 4:30 PM EST	Add to Calendar	7 Hours(s) 30 Minute(s)	Jonathan Robinson (Primary) MICHELLE FARACO (Primary)	Miami Room #5 > Miami > Florida > North America view map
Thursday	2		9/27/2018 8:00 AM EST	9/27/2018 4:30 PM EST	Add to Calendar	7 Hours(s) 0 Minute(s)	Jonathan Robinson (Primary) MICHELLE FARACO (Primary)	Miami Room #5 > Miami > Florida > North America view map
Friday	3		9/28/2018 8:00 AM EST	9/28/2018 12:00 PM EST	Add to Calendar	3 Hours(s) 0 Minute(s)	Jonathan Robinson (Primary) MICHELLE FARACO (Primary)	Miami Room #5 > Miami > Florida > North America view map

TITLE (CLICK ON TO SEE COURSE DESCRIPTION)	TYPE	DUE DATE	REQUIRED	EXEMPT	STATUS	OPTION	DETAILS
DxH 600 800 Quality Control	Online Class	None	Yes	No	Not Activated	Activate	None
DxH 600/800 System Setup	Online Class	None	Yes	No	Not Activated	Activate	None
DxH 600 800 Daily Operations	Online Class	None	Yes	No	Not Activated	Activate	None

After activating each item, **Launch** appear in the Option section. Select each one to launch the Pre-Work training.

TITLE (CLICK ON TO SEE COURSE DESCRIPTION)	TYPE	DUE DATE	REQUIRED	EXEMPT	STATUS	OPTION	DETAILS
DxH 600 800 Quality Control	Online Class	None	Yes	No	Registered	Launch	
DxH 600/800 System Setup	Online Class	None	Yes	No	Registered	Launch	
DxH 600 800 Daily Operations	Online Class	None	Yes	No	Registered	Launch	

If you have any questions or technical issues, please contact: Learning@beckman.com.