

## UniCel® DxC Synchron® Access® Clinical System Integrated Workstation

| Task   | Resource  | How Measured?  | Achieved?                |                          | N/A                      | Date | Trainee Initial | Trainer Initial |
|--|---|--|--------------------------|--------------------------|--------------------------|------|-----------------|-----------------|
|  |   |  | Y                        | N                        |                          |      |                 |                 |
| <b>System Overview</b>                             |   |  |                          |                          |                          |      |                 |                 |
| • Identify DxI Hardware Components                 | DxI Online Help (Main Menu) → Help → System Overview → Instrument Overview → Show me UniCel DxI Instrument and System Console | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Identify UCTA Components                         | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 1: System Description                                  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Identify DxC Modular Chemistry (MC) Components   |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Identify DxC Cartridge Chemistry (CC) Components |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Software Overview</b>                           |   |  |                          |                          |                          |      |                 |                 |
| • Workstation Console                              | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 2: Software Description                                | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • DxI Console                                      |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Daily Start Up</b>                              |   |  |                          |                          |                          |      |                 |                 |
| • Determine supply / reagent status for DxI        | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 3: Daily Start Up                                      | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Determine supply / reagent status for UCTA       |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Determine supply / reagent status for DxC        |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |

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|   |   |  | Y                        | N                        |                          |      |                 |                 |
| • Load supplies/reagents on Dxl   | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 3: Daily Start Up                    | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Load supplies/reagents on UCTA  |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Load supplies/reagents on DxC   |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Clear racks   |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Calibration</b>  |   |  |                          |                          |                          |      |                 |                 |
| • Determine calibration status for Dxl immunoassays                                     | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 3: Daily Start Up                    | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Determine calibration status for DxC chemistries                                      |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Program and process calibration on Dxl immunoassays                                   |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Program and process calibration for DxC chemistries                                   |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Sample Processing</b>  |   |  |                          |                          |                          |      |                 |                 |
| • Identify sample requirements  | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 4: Sample Programming and Processing | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| • Determine correct sample rack/ container for sample processing at workstation console |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |

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|   |  |  | Y                        | N                        |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Program and process routine and STAT patient samples at workstation console</li> </ul> | DxC Integrated Workstation Instructions For Use (IFU) Manual→ Chapter 4: Sample Programming and Processing | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Locate completed test results</li> </ul>   |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Quality Control</b>  |  |  |                          |                          |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Program and process QC at workstation console</li> </ul>                               | DxC Integrated Workstation Instructions For Use (IFU) Manual→ Chapter 5: Quality Control                   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Define Quality Control</li> </ul>  |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>QC Results Management</li> </ul>   |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Maintenance</b>  |  |  |                          |                          |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform daily maintenance on DxI</li> </ul>  | DxC Integrated Workstation Instructions For Use (IFU) Manual→ Chapter 3: Daily Start Up                    | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform weekly maintenance on DxI (if running HIV assay)</li> </ul>                    |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform weekly maintenance on DxC</li> </ul>   |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform Twice-monthly maintenance on UCTA</li> </ul>                                   |  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |

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|   |   |  | Y                        | N                        |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform Monthly Maintenance on DxC</li> </ul>                          | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 12: Maintenance    | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 2-Month Maintenance on DxC</li> </ul>                          |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 3-Month Maintenance on DxC</li> </ul>                          |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 4-Month Maintenance on DxC</li> </ul>                          |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 6-Month Maintenance on DxC</li> </ul>                          |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform Yearly Maintenance on UCTA</li> </ul>                          |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 5,000 Test Interval Maintenance on DxI</li> </ul>              |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Perform 10,000 Test Interval Maintenance on DxI</li> </ul>             |   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <b>Miscellaneous</b>  |   |  |                          |                          |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Instrument Setup at the workstation console</li> </ul>                 | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 10: System Setup   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Quality Control Setup/Definition at the workstation console</li> </ul> | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 5: Quality Control | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |

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|   |   |  | Y                        | N                        |                          |      |                 |                 |
| <ul style="list-style-type: none"> <li>Quality Control Results Management at workstation console</li> </ul>             | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 5: Quality Control                                   | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Operate system in Independent Mode (DxC, UCTA or DxI non-operational)</li> </ul> | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 9: Independent Mode                                  | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Power down/restart DxI, UCTA and DxC</li> </ul>                                  | DxC Integrated Workstation Instructions For Use (IFU) Manual → Chapter 8: System Status, Instrument Commands, and Utilities | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Initialize DxI</li> </ul>  | DxI Online Help (Main Menu) → Help Topics → Contents Tab → Reference Information → Diagnostics → Initialize System          | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |
| <ul style="list-style-type: none"> <li>Home UCTA and DxC</li> </ul>   | DxC Integrated Workstation Instructions For Use (IFU) → Chapter 8: System Status, Instrument Commands, and Utilities        | <input type="checkbox"/> Direct Observation<br><input type="checkbox"/> Test<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |                 |                 |